UNIVERSITY POLICE PROTECTING & SERVING THE CSU COMMUNITY

About this Publication

“The Rap Sheet” is produced annually by Columbus State University Police to inform students and others about how to stay safe at Columbus State. Crime statistics are also presented, as well as information about parking and other topics related to University Police services. The department’s main campus office is located by the Elizabeth Bradley Turner Center. University Police also patrol CSU’s RiverPark campus downtown, where there is a substation adjacent to Columbus Hall student apartments.
CougarAlert Helpful in Emergencies

University Police can warn students, faculty and staff within minutes of an incoming severe weather or any other campus threat, thanks to CougarAlert, a new emergency notification system.

Installed and successfully tested in fall 2007, the system allows University Police and other officials to quickly deliver an alert via phone message and email.

With a single phone call, CougarAlert allows CSU officials to schedule, send and track personalized emails and voice messages.

The university established the system, powered by a Connect-ED product, during the summer, and officials spent the fall collecting and compiling emergency contact information from students, faculty and staff.

Each group was asked to update online their emergency contact information to ensure the system’s effectiveness.

In just the initial months, more than 6,000 students signed up for the system, and more than 18,000 phone numbers and email addresses had been entered for students, faculty and staff.

“We’ve had an amazing level of participation from students signing up for CougarAlert,” University Police Chief Drew said.

CougarAlert will be used only in the event of an emergency. The system complements the university’s emergency preparedness procedures and gives CSU another information tool during a crisis.

The CSU home page on the Web, CougarNet and local media outlets also will be used to inform faculty, staff and students about an emergency.

Preparedness and notification are important components of the university’s revised emergency action plan, accessible online at www.ColumbusState.edu/police/emergencies.php.

For more information about CougarAlert, and to make sure you’re part of the system, go to www.ColumbusState.edu/CougarAlert. Drew also welcomes questions about CougarAlert at 706-568-2022.
Protecting, Serving the CSU Community

Columbus State Police patrol main campus and the downtown RiverPark campus 24 hours a day, seven days a week — working closely with other university entities.

Patrol officers lock, unlock and check all university buildings and other property daily. Officers also patrol CSU apartment complexes, working closely with resident assistants who are on duty from 7-11 p.m. weekdays and 7 p.m.-1 a.m. weekends. Officers patrol in marked vehicles, on bicycle and on foot.

Police also work with CSU Plant Operations to ensure campus safety, submitting work orders for lights, locks, windows, doors and other safety needs. Faculty, staff and students are encouraged to report safety-related issues to Plant Operations through an eQuest.

University police are part of CSU’s Division of Student Affairs and often work with other offices overseeing student life to ensure student and campus safety. The Counseling Center, Student Health Services and Residence Life sponsor ongoing programs specifically addressing substance abuse, responsible decision making, security procedures & practices, sexual assault and health lifestyles. Pamphlets on such topics are available in all of the above offices, as well as other locations.

For more information about University Police concerns and services, visit the department’s Web site at www.ColumbusState.edu/police.

Emergencies on Campus

In order to ensure timely warning to the university community, faculty, staff and students are strongly encouraged to report unsafe, suspicious or criminal activity immediately to University Police at 706-568-2022. You can report this information either by phone or in person at our office, located at the corner of College Drive and East Lindsay Drive. Security issues and emergencies should be reported to allow police to coordinate the proper response. Emergency (blue light) phones are located strategically around campus and in parking lots as an additional means of communication. These emergency phones ring directly into CSU Police office and can be used for emergencies as well as requests for services provided by the department.
Personal Safety and Security of Personal Property

Personal safety and property security are everyone’s responsibility at CSU. University Police urge all faculty, staff and students to help make our campuses as safe as possible. Developing security habits can assist us in safeguarding yourself, your property and university property.

If you observe unusual, suspicious or criminal behavior, call University Police immediately at 706-568-2022. Our officers are available to conduct educational programs. To develop good safety habits, follow these security tips:

1 Campus Housing Safety

Lock your door when you leave the room, even if you will be gone only a minute. It takes about eight seconds for someone to walk into an open room and remove an item.

Notify Residence Life staff and CSU Police promptly of any suspicious person loitering in the vicinity of your building or room.

Never leave purses, wallets, jewelry and other valuables unattended in laundry rooms, pool or kitchen areas.

Make a list of your valuables with a description and serial numbers and keep it on file. (Write your name in on or in textbooks to reduce thefts.)

Never prop open any exterior entry door to your room, this compromises everyone’s safety.

Never let a stranger into your room.

Never light candles or open flames in your room.

2 Safety in your Vehicle

Always lock your vehicle.

Store valuables in the trunk or out of sight.

Look in your vehicle before you get in.

Have your keys in hand before you get in your vehicle.

3 Safety on Campus

Walk confidently, directly and at a steady pace.

Stay in well-lighted areas.

Never work alone in an office or classroom on campus at night. Use the buddy system.

If you feel you are in danger, attract attention anyway you can. Don’t be reluctant to scream and run.

Fifteen blue light phones are located around campus for your convenience.

4 Safety Off-Campus

Any monitoring of crime off campus is done by the agency of jurisdiction where the crime took place; however, we are usually advised by the local agencies in question of the crime and offer any assistance available. Further, University Police is in daily contact with the Columbus Police Department via radio, and daily bulletins of crimes within the jurisdiction.

***CSU Police, Student Health Services and the Counseling Center are all excellent resource centers for safety information.***
Substance Abuse and Counseling Services

CSU Policy and Programs to Prevent Drug and Alcohol Abuse

To prevent the use of illicit drugs and the abuse of alcohol, the policy of Columbus State University prohibits the unlawful manufacture, distribution, sale, possession, or use of illicit drugs. Alcohol use is limited to those 21 years of age and older and is restricted to specific areas and events.

Health Risks

Abuse and dependence upon alcohol and other psychoactive drugs are classified as a organic mental disorders by the American Psychiatric Association and the World Health Organization, and as such they are associated with distressing psychological, behavioral, and biological symptoms; impairment in one or more important areas of functioning; or significantly increased risk of suffering, death, pain, or important loss of freedom.

Substance Abuse Counseling Services

The Columbus State University Counseling Center provides individual counseling for substance abuse and other personal concerns to student of the university. All services of the center are provided without charge. Clients are informed of the nature and purpose of any assessment, treatment, educations, or training procedure and are given freedom of choice with regard to participation. When this center is not able to provide the necessary services, clients are informed of alternative resources and appropriate referrals are made.

To extent permitted by law and ethical standards, all information received in counseling is considered confidential and is not disclosed to any other person or campus unit without the written permission of the clients.

Staffers refrain from unnecessary involvement in the determination and enforcement of disciplinary sanctions concerning individual students. In matters of discipline, the staff may provide assessment and consultative services to clients, colleagues, or units of the university in ways which improve the campus environment, maintain the anonymity of clients, and preserve the confidential nature of all counseling relationships.

Employees of the university who are covered under the University System of Georgia Health Benefits and Life Insurance Plan are provided with coverage for the treatment of alcoholism and drug addiction through off campus agencies and medical facilities.

Legal Sanctions

The Official Code of Georgia provides for the following penalties for violations of alcohol and drug abuse laws.

- Possession of alcohol by persons under 21 years of age: $300 fine and/or 30 days imprisonment.
- Furnishing alcohol to persons under 21 years of age: $1,000 fine and/or 12 months imprisonment.
- Driving under the influence of alcohol or drugs: (1st offense) $1000 fine and/or 12 months imprisonment, loss of license for one year.
- Misdemeanor drug possession: $1000 fine and/or 12 months imprisonment.

Felony drug possession:
Up to 15 years imprisonment.

 Trafficking in drugs:
Up to 30 years imprisonment.

University Sanctions

In addition to possible fines and imprisonment for violation of local, state, and federal drugs laws, state legislation mandates the following specific sanctions for students and student organizations who unlawfully manufacture, distribute, sell possess, or use illicit drugs and/or alcohol.

Students may suffer forfeiture of academic credit, suspension, and expulsion for the institution.

Student organizations shall be expelled from campus and prohibited from using any property of facilities of institution for a minimum of one year.

Board of Regents policies have been amended to comply with these recent laws, and appropriate changes have been made to Columbus State University administrative procedures. All sanctions imposed by the institution are subject to review procedures authorized by Article IX of the bylaws of the Board of Regents.
Sexual Assault Policies and Definitions

Introduction

Sexual assault is a crime, prohibited by state law. The university affords certain rights to campus members who have been sexually assaulted. These rights include assistance in reporting the crime and in securing counseling and health services. Accused persons are subject to arrest, incarceration and prosecution through the court system. As Campus members, accused persons are subject to university judicial proceedings that may result in permanent expulsion or dismissal from Columbus State University. Campus action may proceed independently of action by local, state or federal authorities.

Columbus State University offers information regarding the prevention of sex offenses through its CSU Police Department. To obtain the information, contact CSU Police at (706) 568-2022.

Definition

Columbus State University defines sexual assault as offenses which include, but are not limited to, rape, aggravated sodomy, statutory rape, sexual battery and aggravated sexual battery as they are defined in Chapter six (6) of the “Official Code of Georgia Annotated.”

Sexual assault includes any physical sexual contact with a person who is unable to consent. A person who is unable to consent includes, but is not limited to:

- An unmarried person, under the age of 17
- A person who is physically helpless (i.e., unconscious or incapable of communicating an unwillingness to engage in an act); or
- A person who is mentally incapacitated (i.e., one rendered in capable of knowing or controlling his or her conduct, or capable of resisting an act, due to the influence of any drug, narcotic, anesthetic, alcohol, or other substance; or one who is lacking in sufficient capacity to understand an appreciate the act, its implications and consequences).

The Policy

Sexual assault should be reported immediately to CSU Police if the assault occurred on campus or to local law enforcement if the assault occurred off campus in Columbus. Staff of the Counseling Center, the Student Health Center, or CSU Police can assist the campus member with reporting the crime. Reporting sexual assaults may reduce the possibilities of future assaults and continued criminal behavior by the accused. A campus member who is accused of sexually assaulting another campus member is subject to criminal and civil prosecution in a court of law, and is also subject to proceedings which may lead to disciplinary action by Columbus State University.

If the assaulted campus member decides to initiate criminal proceedings, the completing of a sexual assault kit is vital for any subsequent legal action. It is also important that the campus member report the assault immediately to law enforcement officials. CSU Police officers will be available to transport CSU members to a local hospital emergency room for a medical evaluation and to have evidence of the assault collected by the hospital staff.

When campus officials are notified of a sexual assault, a staff member from the Counseling Center will be contacted. At that time, the campus member will get help defining what happened and deciding what, if anything, to do next. The campus member will have the opportunity to speak with someone who can explain various options. The campus member has the right to file criminal charges with the appropriate prosecutor’s office and to receive confidential psychological counseling and assistance from the Counseling Center.

If the accused party is a student and the assaulted person decides to file charges on campus, a written statement of the incident must be submitted to the Office of Student Affairs. The Dean of Students will meet with each party individually, review the individual’s statements, conduct an investigation and direct the appropriate disposition of the case.

If the accused is an employee and the assaulted person decides to file charges on campus, a written statement of the incident must be submitted to the Director of Human Resources. At which time they will meet with each party individually, review the individual statements, conduct an investigation, and make a recommendation as to a disposition of the case.

Rights of the Parties

In a judicial hearing, all parties have rights. These rights are outlined in the appropriate grievance and hearing procedures.

A person who is identified as potentially dangerous may be removed from the university and is subject to revocation of university privileges.

Security Issues

A campus member will have options for, and assistance in, changing academic classes, university housing, and/or university working situations after an alleged sexual assault incident if such changes are warranted and reasonably available.

Complaint Procedure

Any member of the Columbus State University community who believes that he or she has been sexually harassed is encouraged to bring the matter to the attention of the Affirmative Action/Equal Opportunity Officer or the Director of Human Resources. Likewise, if anyone in a supervisory capacity is made aware of such a complaint, he or she must bring the matter to the Affirmative Action/Equal Opportunity Officer or the Director of Human Resources. No person shall be reprimanded or discriminated against in any way for initiating an inquiry or complaint in good faith. Columbus State University’s objective is to take whatever action may be needed to prevent, correct, and if necessary, discipline persons whose behavior violates this policy.

Director of Human Resources
(706) 568-2005
University Parking Guidelines

The following information may be helpful in dealing with CSU campus parking. If you have any questions regarding any of these policies, call University Police at (706) 568-2022.

All motorized vehicles (including motorcycles) that park on campus or at CSU’s Courtyard I and Courtyard II are required to have a university decal or hangtag. Hangtags, decals and temporary permits may be obtained at University Police Center. Decals for Courtyard apartment residents can be obtained at the Residence Life office. Permits are issued each August and are good until July 31 of the following year.

Faculty, staff and students are responsible for their vehicles (including parking citations) while the vehicles are located on university property.

Two parking decals are included in the university access fee. Additional decals may be purchased from Bursars Office in University Hall for $5 each.

Handicapped parking permits are issued by the state and will be displayed per state statute.

Student decals should be affixed to the inside of the rear window on the lower left corner.

Temporary permits will be placed on the dash in front of the driver or hung from the rear view mirror.

Registration of vehicle with University Police doesn’t guarantee the availability of a parking space.

All parking spaces on campus are designated faculty, staff, student, handicapped or visitor.

Parking is allowed only in marked spaces. (See campus map for lots.) Vehicles not parked in appropriate spaces are subject to tickets and-or towing.

Parking is also prohibited on university roads, drives, driveways, walkways and seeded areas.

Open parking in faculty/staff spaces (except lots 8 and 18) is allowed from 5:30 p.m.- 6:30 a.m. daily.

The speed limit on all roadways and in all parking lots at CSU is 15 mph.

Vehicles parked illegally are subject to be towed at driver-owner expense.

Anyone accumulating four or more outstanding parking citations will be subject to having their vehicle towed. All fines must be paid prior to the release of the vehicle. The driver-owner is responsible for all towing and storage fees.

University Police issues uniform traffic citations for moving violations on campus.

Traffic citations issued for moving violations are adjudicated in Recorders Court, located on 10th street, beside the Muscogee County jail.

All parking appeal forms should be submitted to Dean of Students located at the Schuster building within 30 days of the date of the ticket. Ticket must be paid prior to submitting appeal.

Bicycles are not allowed in buildings and must be chained to a bike rack only.

Please contact University Police at (706) 568-2022 for further information regarding parking regulations at CSU.

Parking Lot Color Guides

- White spaces: student-visitor
- Blue spaces: handicapped
- Yellow spaces: no parking
- Green spaces: faculty-staff

Traffic fines

- Parking illegally in handicapped space $100;
- all other parking violations, $20.

Non-motorized vehicles

(Skateboards, etc, not bicycles)

- Prohibited on university streets, sidewalks, buildings and lawn areas.
- Only to be operated during daylight hours.
- Allowed in parking lots away from parked vehicles.
- Only to be operated on campus by CSU faculty, staff or students. Games such as roller hockey are not allowed in campus parking lots.
**Crime Statistics a Crucial Component of Annual Report**

Criminal activity should be reported to the CSU Police Department immediately. Information on criminal occurrences will be distributed on a timely basis through campus e-mail and flyers when necessary. Cooperation with municipal, county, and state agencies is excellent, and University Police regularly receive any information regarding local crime threats.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act require all colleges and universities to publish crime statistics. It is the university’s policy to release this information through this annual report.

Below are the crime statistics, arrests and judicial review for the annual Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

In compliance with the legal definition of “campus security authority” in the Clery Act and for purposes of more complete reporting of crime, University Police regularly poll campus staff with significant counseling responsibilities to determine if crimes may have been reported to them and not to campus police. The results of those efforts are included here.

### Violent Crimes

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### Property Crimes

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**Silent Witness**

Silent Witness is an anonymous crime reporting program that helps University Police obtain information regarding criminal activity and ensures that this information reaches only the proper law enforcement agency.

To reach the program go to either [www.ColumbusState.edu/police/silent_witness.php](http://www.ColumbusState.edu/police/silent_witness.php). Fill out the form, click on submit, the form will be sent to police and your identity is kept anonymous.

**Assistance Programs**

The Counseling Center, CSU Police, Student Health, Student Life and Residence Life offices sponsor ongoing programs such as:

- Substance abuse
- Responsible decision making
- Security procedures & practices
- Sexual assault
- Health lifestyles

The University also participates in National Collegiate Drug & Alcohol Awareness Week and Sexual Assault Awareness Week.

For students seeking assistance with suspected alcohol or drug problems, the offices of Counseling Center and Student Health are available for initial dialog and assistance in defining the extent of the problem. University employees with suspected alcohol or drug problems should seek assistance through Human Resources.
### Hate Crimes

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2010 Fire Report
Information Prepared by the CSU Police Department

CSU General Fire Safety Guidelines

Emergency Exits
Do not open, hold open, or obstruct designated fire doors.
Do not lock or otherwise close a fire door or exit door prevent or impede exit.
Remove all obstruction from emergency exits and corridors.
Do not obstruct fire alarm boxes, fire hoses, fire extinguisher, fire sprinkler heads, fire smoke detectors, or any other fire protection equipment.

Emergency Situations
For emergency fire or medical assistance, call 706-568-2022 or 911. On campus, emergency call boxes are also available.
Be prepared to give a clear description of the problem, your location (including hall, floor, and the nearest entrance), and your name and phone number. Residence Life staff are trained to assist in emergencies; utilize them in seeking help.

Emergency Fire Response
Eagle Security is notified when a fire alarm is activated and the Columbus Fire Department responds to fire alarms on campus.

Smoking
No smoking applies to any state buildings, including residence halls and apartments, by state law.

Electrical Appliances
Do not allow electrical appliances to be near common combustible materials.
Observe good housekeeping practices. Do not allow concentrations of combustibles to collect or pile up, and regularly empty wastebaskets.
When a fire alarm sounds, exit the building immediately.

Fire Safety in University Housing

Fire drills are conducted in every building twice a year by university staff (residence assistants).
Failure to comply with fire regulations may result in disciplinary actions, fines, penalties, and/or eviction.

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Fire Control Systems</th>
<th>Location of Sprinklers</th>
<th>Alarm Types</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courtyard I (A-F)</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Flashing Lights</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courtyard North (S-V)</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Flashing Lights</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courtyard II</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Flashing Lights</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maryland Circle</td>
<td>N/A</td>
<td>N/A</td>
<td>Smoke</td>
</tr>
<tr>
<td>Maryland Court</td>
<td>N/A</td>
<td>N/A</td>
<td>Smoke</td>
</tr>
<tr>
<td>Rankin</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Interior Strobes</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td>Pull Station</td>
<td></td>
</tr>
<tr>
<td>Oglethorpe</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Interior Strobes</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td>Pull Station</td>
<td></td>
</tr>
<tr>
<td>Columbus Hall</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Interior Strobes</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td>Pull Station</td>
<td></td>
</tr>
<tr>
<td>Broadway Crossing</td>
<td>Eagle Security</td>
<td>Bed/Bathrooms</td>
<td>Interior Strobes</td>
</tr>
<tr>
<td></td>
<td>CSU Police</td>
<td>Pull Station</td>
<td></td>
</tr>
</tbody>
</table>

*** Courtyards I, II, and North have exterior pull stations on balconies ***
### 2010 Fire Log

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Type/Case</th>
<th>Injuries</th>
<th>Deaths</th>
<th>Property Damage</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/09</td>
<td>Rankin (3H)</td>
<td>Cooking</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>06/23/09</td>
<td>Technology Bldg.</td>
<td>Cigarette</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>07/26/09</td>
<td>Davidson Ctr.</td>
<td>Unknown</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>08/13/09</td>
<td>Warm Springs Rd.</td>
<td>Vehicle</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>12/03/09</td>
<td>University Hall</td>
<td>Unknown</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

***Cases of arson would also be reported in the crime section of the safety report***

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**Emergency Evacuation Statement**

In the event of fire or other evacuation emergencies, all persons in affected premises must evacuate. The CougarAlert system may be activated if appropriate. CougarAlert is CSU's version of a Connect-Ed system that allows university officials to send emergency messages via cell phone text message, voice recording to other phones and through e-mail. This system will only be used to communicate during emergencies. CougarAlert can reach up to three phone numbers per person, plus university e-mail addresses. The system allows students who provide a cell phone number to be reached during emergencies even if they’re not on campus, tuned into local news or checking e-mail. Because a delay can occur between a CougarAlert message being sent and actually reaching your phone, please don’t rely on this system for instructions during a sudden weather emergency, such as a tornado. When the county’s severe weather sirens are activated, go to the lowest part of your building and seek shelter away from windows. The alarm will sound again when it is safe to leave your shelter.
BART Mission Statement

The Behavioral Assessment and Recommendation Team is dedicated to a proactive, coordinated and planned approach to the identification, prevention, assessment, management, and reduction of interpersonal and behavioral threats to the safety and well-being of Columbus State University students, faculty, staff, and visitors.

BART Goals

Provide a safe physical environment for members of the university community

Provide a safe emotional environment for the university community

Promote peace of mind for friends and family of the university community

BART Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chip Reese, Dean of Students</td>
<td>706-507-8730</td>
</tr>
<tr>
<td>Main Campus</td>
<td></td>
</tr>
<tr>
<td>Rus Drew, Chief CSU Police</td>
<td>706-568-2022</td>
</tr>
<tr>
<td>Dan Rose, Director Counseling Center</td>
<td>706-507-8740</td>
</tr>
<tr>
<td>Barbara Buckner, Dean, College of Education and Health Professions</td>
<td>706-507-8500</td>
</tr>
<tr>
<td>Dana Larkin, Asst. Dean of Students RiverPark Campus</td>
<td>706-507-8333</td>
</tr>
<tr>
<td>Laurie Jones, Director Human Resources</td>
<td>706-568-2005</td>
</tr>
<tr>
<td>Becky Tew, Director Health Center</td>
<td>706-507-8620</td>
</tr>
<tr>
<td>Dorinda Dowis, Faculty Criminal Justice</td>
<td>706-568-2057</td>
</tr>
<tr>
<td>Todd Myrick, Director Residence Life</td>
<td>706-507-8710</td>
</tr>
<tr>
<td>Robin Peacock, Housing Manager RiverPark Campus</td>
<td>706-507-8035</td>
</tr>
<tr>
<td>Susan Lovell, Director Enrollment Management</td>
<td>706-507-8806</td>
</tr>
<tr>
<td>Joy Norman, Coordinator Disability Services</td>
<td>706-507-8755</td>
</tr>
<tr>
<td>After Hours</td>
<td>706-507-8730</td>
</tr>
<tr>
<td>Columbus State Police</td>
<td>706-507-8730</td>
</tr>
</tbody>
</table>
Campus Members Responsibilities

It is the responsibility of faculty, staff, and students to immediately report any situation that could possibly result in harm to anyone at the university. These reports may be directed to the Behavioral Assessment and Recommendation Team or the Counseling Center depending on the nature of the concern. However, when there is an active or immediate risk of violence to self or others the University Police should be contacted at 706-568-2022.

Report these Behaviors to

BART (Behavior Assessment and Recommendation Team)

- Violent fantasy content
- Anger problems
- Fascination with weapons and accoutrements
- Homicidal ideation
- Stalking
- Non-compliance or disciplinary matters
- Academic misconduct and dishonesty
- Interest in previous shooting situations
- Victim/martyr self-concept
- Strangeness and aberrant behavior
- Paranoia
- Violence and cruelty
- Acting out
- Recent police contact
- Mental health history related to dangerousness
- Unusual interest in police, military, terrorist activities and materials

Report these Behaviors to

Student Counseling Center

- Anxious, depressed or overwhelmed
- Prolonged and significant difficulty with the demands of college
- Test, math, or writing anxiety
- Pattern of relationship problems
- Speaking or writing that seems bizarre
- Loner
- Expressionless face / anhedonia
- Use of drugs and / or alcohol
- Suicidal ideation

Submitting a written report to the Behavioral Assessment and Recommendation Reporting System

Log into CougarNet
Select the Faculty, Staff or Student Tab
Click on the BART icon
Fill out the form

Submitting a verbal report to the Behavioral Assessment and Recommendation Team (BART)

Select a member of the Behavioral Assessment and Recommendation Team from the names listed in this brochure
Call the BART member and tell them what you observed or heard from another, explaining why this concerns you

Submitting a report to the Counseling Center

Call the Counseling Center at 706-507-8740, or
Submit a “Referral Form” at:
www.ColumbusState.edu/counsel/information.php
How to Report Missing Persons

Any person (student, faculty or staff) believed to be missing from the campus shall be reported to CSU police at 706-568-2022. CSU police will generate a missing person report and initiate an investigation. After investigating the missing person, CSU police should determine that the person(s) is missing and has been missing for more than 24 hours. CSU police will notify the person’s emergency contact no later than 24 hours after the person(s) is determined missing...

The contact information is confidential and this information will be accessible only to authorized campus officials and law enforcement, and will not be disclosed except for the missing person investigation.

If an employee is reported missing to CSU police, the department may notify other local police departments in the jurisdiction where the employee live. CSU police will assist those agencies, as appropriate, in conducting an investigation.

Cougar Safe:
Know Your Stuff to Protect Your Stuff

The Columbus State University Police Department is proud to present CougarSafe.

CougarSafe is a user-friendly online database, which allows students, faculty and staff to record and securely save serial numbers and basic information on their personal property. In the event of a loss or theft, whether on or off campus, your information is on file to help you and the authorities recover your property.

To access CougarSafe, go to Cougarsnet>ISIS>Personal Information>CougarSafe.
COLUMBUS STATE UNIVERSITY

University Police
4225 University Avenue
Columbus, GA 31907
706-568-2022
www.ColumbusState.edu/police